



## **Appointment Committee Meeting Agenda**

Wednesday, March 11, 2020

4:30 P.M.

Conference Room 204

1. Appointing a Committee Chair
2. Acceptance of Minutes
  - a. January 28, 2020
  - b. February 5, 2020
3. Open Session
4. Review of Applications
  - a. Nominations

*The Committee may enter into Executive Session to discuss applications, pursuant to 1 M.R.S.A. §405(6)(A).*

5. Adjournment

## VACANCIES

Age Friendly Community Committee - 1 vacancy - one with a term expiration of 6/1/2021

*Representatives from the Auburn Public Library, Area Agency on Aging, Seniors Plus, Lewiston Auburn Transit Committee, Auburn Housing Authority, Community Based Senior Organizations and the Auburn School Department are encouraged to apply to serve on the Age Friendly Community Committee.*

Agriculture Committee – 7 vacancies, 3 with 4/1/2023 term expirations, 3 with 4/1/2022 term expirations, and 1 with a 4/1/2021 term expiration

Auburn Housing Authority - 1 vacancy with a term expiration of 10/1/2021

Board of Assessment Review - 5 vacancies – two full member and 3 alternate positions. The full member positions have a term expiration of 10/01/2024. For the alternate positions, one has a term expiration of 10/1/2020, and two with term expirations of 10/1/2022

Cable TV Advisory Committee - 2 vacancies - one with term expirations of 6/1/2021, one with a term expiration of 6/1/2020

Citizens Advisory Committee - Several vacancies, 3 year terms (Mayor Appointments)

City Council Student Representatives – 2 appointments

Planning Board - 2 vacancies - 2 full member positions, each with a 1/1/2023 term expiration

**Board Committee Applications**  
**March 11, 2020**

Board or Committee	Ward	Last Name	First Name	Address
Agriculture Committee				
	5	Bell	David	1552 Riverside Drive
	1	Blanchard	Scott	800 North River Road
	5	Gray	Stanwood	1200 Sopers Mill Road
	2	Griswold	David	199 Gamage Avenue
	N/A	Littlefield	Sarah	79 Richmod Hill Road, Livermore
	5	Melaragno	Michelle	576 Trapp Road
	2	Shaw	Kathy	1200 Sopers Mill Road
	5	Sylvester	William	1128 Riverside Drive
Auburn Housing Authority				
	5	Bisson	Paul	193 Old Danville Road
	2	Knight	Casey	67 Allen Avenue
Board of Assessment Review				
	3	*LaFontaine	Mary	113 Western Avenue
Planning Board				
	2	Hayes	Robert	172 Allen Ave.
	5	Staples	Dana	32 Greenfield Drive

\* Indicates this applicant is seeking re-appointment

\*\* Indicates this person is an associate/alternate member seeking full member status

## Susan Clements-Dallaire

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**From:** donotreply@auburnmaine.gov  
**Sent:** Friday, February 28, 2020 9:23 AM  
**To:** Susan Clements-Dallaire  
**Subject:** A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

Date of Application: 02/28/2020

First Name: Sarah

Middle Initial:

Last Name: Littlefield

Residence Address: 79 Richmond Hill Road

Ward: I am not an Auburn resident

City: Livermore

Home Phone: 8023566604

Cell Phone: 8023566604

E-mail Address: Sjanelfield@gmail.com

Current Occupation: Executive Dairy, Maine Dairy Council

Previous Occupation (if retired or no longer working):

Education and/or experience: Degree in dairy science and career dairy farmer

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): Ag Committee

OTHER (Ad-Hoc Committees not on the list above):

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I previously worked 3 years for Chris and Jeanie Lewis of North River Road and I still own cattle that reside at their farm. I currently work on behalf of all Maine's dairy farmers and represent them nationally to tell their story including management practices, product nutrition, and sustainability on a non political level. Previously, I have also been the farm manager at Wolfe's Neck Center for Agriculture & the Environment which has diversified production and an eye toward the future. I believe that while I am not a resident of Auburn I have experience and insight that could provide great value to this committee.



What do you hope to accomplish?: To bring real farm experience to the conversation and provide insight to the committee about what Auburn's farming brings to the city and its community.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: No

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: No

Dates served (if known):

How did you learn of this vacancy?: Chris Lewis, Auburn resident and Sun Journal article

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Sarah Littlefield

Date of Electronic Signature: 2/28/2020



# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 2/27/20

Last name: SYLVESTER First name: WILLIAM Middle initial: C

Residence address: 1128 RIVERSIDE DR. Ward: 5

City: AUBURN State: ME. Zip code: 04210

Home phone: 783-8584 Work phone: 376-5155 Cell phone: 376-5155

Email address: wcs.forestry@gmail.com

Current occupation: FORESTER

Previous occupation (if retired or no longer working): FORESTER

Educational and/or experience (or attach your resume): B.S. FORESTRY

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |   |   |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee            | <input type="checkbox"/> Airport Board                      |
| <input type="checkbox"/> Auburn Housing Authority   | <input type="checkbox"/> Audit & Procurement Committee      |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board            |
| <input type="checkbox"/> CDBG Loan Committee        | <input type="checkbox"/> Community Forest Board             |
| <input type="checkbox"/> Complete Streets Committee | <input type="checkbox"/> Conservation Commission            |
| <input type="checkbox"/> Ethics Panel               | <input type="checkbox"/> Finance Committee                  |
| <input type="checkbox"/> L/A Transit Committee      | <input type="checkbox"/> Parks & Recreation Advisory Board  |
| <input type="checkbox"/> Planning Board             | <input type="checkbox"/> Sewer District                     |
| <input type="checkbox"/> St. Louis Bells Committee  | <input type="checkbox"/> Water District                     |
| <input type="checkbox"/> Zoning Board of Appeals    | <input checked="" type="checkbox"/> <u>AG COMMITTEE WCS</u> |

Is this application for a  new appointment or  reappointment or  desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). It may be able to contribute to the agricultural/forestry committee in Auburn.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). Contribute contacts and information related to agricultural & forestry (environmental) issues in Auburn

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? \_\_\_\_\_

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

Ad Hoc Agr. Committee 2017 & 2018 & MAGARP 2018-2019  
AGRPZ

Dates served (if known)? 2017 & 2018

How did you learn of this vacancy? Learned from other committee  
(ARPZ RECOMMENDED AN AGRICULTURE COMMITTEE)

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: William C. Spentor Date: 2/27/20

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

**FOR OFFICE USE ONLY**  
DATE APPLICATION RECEIVED: 2/27/2020  
APPOINTMENT DATE: \_\_\_\_\_  
TERM EXPIRATION DATE: \_\_\_\_\_  
OATH DATE: \_\_\_\_\_



# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: Feb 24, 2020

Last name: MELARAGNO First name: MICHELLE Middle initial: \_\_\_\_\_

Residence address: 576 TRAPP RD Ward: 5

City: AUBURN State: ME Zip code: 04210

Home phone: N/A Work phone: \_\_\_\_\_ Cell phone: 207-240-1316

Email address: whistleridge@roadrunner.com

Current occupation: Self-Employed (Compassionate Composting) and Practice Manager (Equine Veterinary Service)

Previous occupation (if retired or no longer working): N/A

Educational and/or experience (or attach your resume): 2+ YRS COLLEGE, MULTIPLE ADDITIONAL CERTIFICATE PROGRAMS

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |  |  |
|--|--|
| <input type="checkbox"/> 9-1-1 Committee                         | <input type="checkbox"/> Ethics Panel                      |
| <input checked="" type="checkbox"/> <b>Agriculture Committee</b> | <input type="checkbox"/> L/A Transit Committee             |
| <input type="checkbox"/> Airport Board                           | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Auburn Housing Authority                | <input type="checkbox"/> Planning Board                    |
| <input type="checkbox"/> Audit & Procurement Committee           | <input type="checkbox"/> Sewer District                    |
| <input type="checkbox"/> Board of Assessment Review              | <input type="checkbox"/> Water District                    |
| <input type="checkbox"/> Cable TV Advisory Board                 | <input type="checkbox"/> Zoning Board of Appeals           |
| <input type="checkbox"/> CDBG Loan Committee                     | <input type="checkbox"/> Other _____                       |
| <input type="checkbox"/> Community Forest Board                  |  |
| <input type="checkbox"/> Complete Streets Committee              | <input type="checkbox"/> Conservation Commission           |



Is this application for a   X   new appointment or        reappointment or        desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed).       I've been interested in this committee from the time it was initially recommended by the Ad Hoc committee. I would like to serve with a group of dedicated individuals to work on preserving and strengthening Agriculture in Auburn, while improving the usefulness of our AG/RP zoned land. I believe changes are necessary in this zone. I feel I can bring ideas and options to the table for discussion about how to best utilize the land – to include agriculture and recreational uses, potential new and innovative uses, and steps toward owners gaining approval to reside on their land. \_\_\_\_\_

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).        It is my intent to assist with a common-sense approach to revitalizing Auburn's agricultural success, to provide support to existing and new farmers, and to explore unique and newer agriculture or recreation based endeavors/businesses. After having gone through the process of requesting and obtaining a zoning ordinance amendment for my own innovative ag-based business, I am well-equipped to think outside the box while considering potential new uses for AG/RP zoned properties. I also hope to take advantage of research done in other towns where they have proven success at balancing the demands of residential growth with preserving/protecting prime farmlands, growing agriculture, improving local access to lands for recreational use, maintaining proper habitats for native wildlife, and protecting our waters. \_\_\_\_\_

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?   I currently serve on the Conservation Commission, which I applied to join when the formation of the Agriculture Committee seemed uncertain. \_\_\_\_\_

Dates served (if known)?   August 2019 to present \_\_\_\_\_

Have you previously served on a City or Community Board or Committee? If so, which one(s)?  
  No \_\_\_\_\_

Dates served (if known)?       N/A \_\_\_\_\_

How did you learn of this vacancy?   Via the last several months of Ad Hoc committees, Planning Board and City Council meetings discussing the AG/RP Zone \_\_\_\_\_

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Michelle Melaragno (electronic signature) Date: Feb. 24, 2020

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

**FOR OFFICE USE ONLY**

DATE APPLICATION RECEIVED: 2/26/2020  
APPOINTMENT DATE: \_\_\_\_\_  
TERM EXPIRATION DATE: \_\_\_\_\_  
OATH DATE: \_\_\_\_\_

## Susan Clements-Dallaire

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**From:** donotreply@auburnmaine.gov  
**Sent:** Wednesday, February 19, 2020 5:20 PM  
**To:** Susan Clements-Dallaire  
**Subject:** A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

Date of Application: 02/19/2020

First Name: Stanwood

Middle Initial: J

Last Name: Gray

Residence Address: 1200 Sopers Mill Rd

Ward: Ward 5

City: Auburn

Home Phone: 207 615 6957

Cell Phone: 207 615 6957

E-mail Address: stanwoodgray@gmail.com

Current Occupation: farmer/builder

Previous Occupation (if retired or no longer working):

Education and/or experience: college

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): Ag Committee

OTHER (Ad-Hoc Committees not on the list above):

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I am a farmer and have the expertise and experience needed to help guide this committee. I have done extensive research on ag issues and land use, especially as it relates to agriculture and forestry.

I am familiar with the history of the ag zone. I was on the original ad hoc committee which studied and offered solutions to issues pertaining to Auburn's ag zone.

What do you hope to accomplish?: I hope to help establish the ag committee and get it pointed in the right direction using fact based research.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: no

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: yes, Citizens' Action Committee, City Council, GFTV Committee.

Dates served (if known):

How did you learn of this vacancy?: I attend city council meetings regularly

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: Stanwood J Gray

Date of Electronic Signature: 2/19/2020





# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: Feb 17, 2020

Last name: SHAW First name: KATHY Middle initial: A

Residence address: 1200 Sopers Mill Rd Ward: 5

City: Auburn State: Me Zip code: 04210

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_ Cell phone: 207-320-1969

Email address: kath@valleyviewfarmme.com

Current occupation: farmer

Previous occupation (if retired or no longer working): \_\_\_\_\_

Educational and/or experience (or attach your resume): home college

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |   |  |
|---|--|
| <input type="checkbox"/> 9-1-1 Committee            | <input type="checkbox"/> Airport Board                           |
| <input type="checkbox"/> Auburn Housing Authority   | <input type="checkbox"/> Audit & Procurement Committee           |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board                 |
| <input type="checkbox"/> CDBG Loan Committee        | <input type="checkbox"/> Community Forest Board                  |
| <input type="checkbox"/> Complete Streets Committee | <input type="checkbox"/> Conservation Commission                 |
| <input type="checkbox"/> Ethics Panel               | <input type="checkbox"/> Finance Committee                       |
| <input type="checkbox"/> L/A Transit Committee      | <input type="checkbox"/> Parks & Recreation Advisory Board       |
| <input type="checkbox"/> Planning Board             | <input type="checkbox"/> Sewer District                          |
| <input type="checkbox"/> St. Louis Bells Committee  | <input type="checkbox"/> Water District                          |
| <input type="checkbox"/> Zoning Board of Appeals    | <input checked="" type="checkbox"/> Other <u>Ag Advisory Com</u> |

Is this application for a  new appointment or \_\_\_ reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). Interested in promoting farm, forest & conservation in Auburn - expanding local food base

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). I'd like to create a vibrant farming community to enhance farmers & their ability to make a living from their lands & to feed our local citizens

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? Mayor's Ad Hoc Ag. Committee

Dates served (if known)? Sept 2019

Have you previously served on a City or Community Board or Committee? If so, which one(s)?  
\_\_\_\_\_

Dates served (if known)? \_\_\_\_\_

How did you learn of this vacancy? through my involvement on the Ad Hoc Comm.

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Kathleen Date: 2/17/2020

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

<b>FOR OFFICE USE ONLY</b>	
DATE APPLICATION RECEIVED:	<u>2/20/2020</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____





# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 2/27/2020

Last name: BLANCHARD First name: SCOTT Middle initial: L

Residence address: 800 NORTH RIVER ROAD Ward: 1

City: AUBURN State: ME Zip code: 04210

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_ Cell phone: 207-212-5748

Email address: SCOTT.BLANCHARD2071@GMAIL.COM

Current occupation: FRONT LINE MANAGER, LIBERTY MUTUAL

Previous occupation (if retired or no longer working): MATHEMATICS TEACHER, AUBURN, ME

Educational and/or experience (or attach your resume): BS MATHEMATICS / COMPUTER SCIENCE EDUCATION

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |   |  |
|---|--|
| <input type="checkbox"/> 9-1-1 Committee            | <input type="checkbox"/> Airport Board                                 |
| <input type="checkbox"/> Auburn Housing Authority   | <input type="checkbox"/> Audit & Procurement Committee                 |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board                       |
| <input type="checkbox"/> CDBG Loan Committee        | <input type="checkbox"/> Community Forest Board                        |
| <input type="checkbox"/> Complete Streets Committee | <input type="checkbox"/> Conservation Commission                       |
| <input type="checkbox"/> Ethics Panel               | <input type="checkbox"/> Finance Committee                             |
| <input type="checkbox"/> L/A Transit Committee      | <input type="checkbox"/> Parks & Recreation Advisory Board             |
| <input type="checkbox"/> Planning Board             | <input type="checkbox"/> Sewer District                                |
| <input type="checkbox"/> St. Louis Bells Committee  | <input type="checkbox"/> Water District                                |
| <input type="checkbox"/> Zoning Board of Appeals    | <input checked="" type="checkbox"/> Other <u>AGRICULTURE COMMITTEE</u> |

Is this application for a X new appointment or \_\_\_ reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). SEE ATTACHED

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). SEE ATTACHED

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? \_\_\_\_\_

Have you previously served on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? \_\_\_\_\_

How did you learn of this vacancy? CITY COUNCIL MEETING

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 2/27/2020

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

<b>FOR OFFICE USE ONLY</b>	
DATE APPLICATION RECEIVED:	<u>2/28/2020</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

Briefly describe why you want to serve on this committee:

I would like to contribute to the community through helping to maintain our connection with the great current agricultural resources we have, while helping to foster new opportunities.

What do you hope to accomplish:

Help our community to continue growing, for a prosperous future, by furthering our involvement in all facets of agriculture.

## Susan Clements-Dallaire

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**From:** donotreply@auburnmaine.gov  
**Sent:** Friday, February 21, 2020 9:29 AM  
**To:** Susan Clements-Dallaire  
**Subject:** A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

Date of Application: 02/21/2020

First Name: David

Middle Initial: D

Last Name: Griswold

Residence Address: 199 Gamage Avenue

Ward: Ward 2

City: Auburn

Home Phone: 783-4833

Cell Phone: 577-1720

E-mail Address: dave.griswold370@gmail.com

Current Occupation: retired, Maine Licensed Forester #370

Previous Occupation (if retired or no longer working): Forester

Education and/or experience: BA Bowdoin, Biology and Government; BS U Maine Forest Management. 40+ years of varied experience as forester in Maine

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): **Ag Committee**

OTHER (Ad-Hoc Committees not on the list above):

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): Fill a need stated by the City Council on February 3 to have a forester serve on the Ag Committee.

What do you hope to accomplish?: Fulfill responsibilities of the position, and lend my knowledge and experience to the discussion.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? I have applied to be reappointed to the Community Forest subcommittee of the Conservation Commission

Have you previously served on a City or Community Board or Committee? If so, which one(s)? School Committee, ; Community Forest Board

Dates served (if known): S. C. two terms early '90's, second as chair; CFB 2001-2018

How did you learn of this vacancy?: Sun Journal, 2 4 20

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above. By typing your full name below, you are "signing" this electronic application.: David D. Griswold

Date of Electronic Signature: 2 21 2020



## Susan Clements-Dallaire

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**From:** David Bell <davidbell@roadrunner.com>  
**Sent:** Monday, March 2, 2020 5:02 PM  
**To:** Susan Clements-Dallaire  
**Subject:** Re: Application for Boards and Committees

Hi Susan

Yes my application it was for the ag commission had trouble signing in Hope this clarifies that thanks for reaching out  
Dave

*Sent from my Verizon 4G LTE Droid*

On Mar 2, 2020 9:23 AM, Susan Clements-Dallaire <sdallaire@auburnmaine.gov> wrote:

Good morning, David,

On February 4<sup>th</sup>, you submitted an application to serve on the Conservation Commission. I just want to clarify if that is accurate or were you applying to serve on the Ag Committee? Currently there are no vacancies on the Conservation Commission.

Thank you,

Sue

Sent from [Mail](#) for Windows 10



## Susan Clements-Dallaire

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**From:** donotreply@auburnmaine.gov  
**Sent:** Tuesday, February 4, 2020 7:04 PM  
**To:** Susan Clements-Dallaire  
**Subject:** A New Form Has Been Submitted - Board/Committee Application

The following form has been submitted by an end-user of the website: Board/Committee Application

Date of Application: 02/04/2020

First Name: David

Middle Initial: a

Last Name: bell

Residence Address: 1552 Riverside Dr

Ward: Ward 5

City: Auburn

Home Phone: 2075762079

Cell Phone: 2075762079

E-mail Address: davidbell@roadrunner.com

Current Occupation: Farming

Previous Occupation (if retired or no longer working):

Education and/or experience: 46 years farming

Please check which board or committee you are interested in serving on. Individual applications for each board or committee (if you wish to serve on more than one): Conservation Commission

This application is for a... (choose one): New appointment

Briefly describe why you want to serve on a board/committee (1,000 character limit): I feel as though my experience in agriculture in Auburn that I might be able to help shed a little light on the struggles and the good fortunes of farming

What do you hope to accomplish?: Maybe with my experience I could help in finding the right locations on land that might help upcoming farmers utilize the best of there acreage

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?: LA Food council

Have you previously served on a City or Community Board or Committee? If so, which one(s)?: The first ad hoc committee

Dates served (if known): 2018

How did you learn of this vacancy?: It's a new committee

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.  
By typing your full name below, you are "signing" this electronic application.: David a bell

Date of Electronic Signature: 2-4-2020



## CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 1-30-20

Last name: BISSON First name: PAUL Middle initial: L

Residence address: 193 OLD DANVILLE RD Ward: 5

City: AUBURN State: ME Zip code: 04210

Home phone: 782-1533 Work phone: \_\_\_\_\_ Cell phone: 376-7521

Email address: paulnbrenda@roadrunner.com

Current occupation: SUB - AUBURN School Dept

Previous occupation (if retired or no longer working): Ed Tech - Auburn School Dept 12 yrs.

Educational and/or experience (or attach your resume): Associate Degrees Accounting Business

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |  |  |
|--|--|
| <input type="checkbox"/> 9-1-1 Committee                     | <input type="checkbox"/> Airport Board                     |
| <input checked="" type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee     |
| <input type="checkbox"/> Board of Assessment Review          | <input type="checkbox"/> Cable TV Advisory Board           |
| <input type="checkbox"/> CDBG Loan Committee                 | <input type="checkbox"/> Community Forest Board            |
| <input type="checkbox"/> Complete Streets Committee          | <input type="checkbox"/> Conservation Commission           |
| <input type="checkbox"/> Ethics Panel                        | <input type="checkbox"/> Finance Committee                 |
| <input type="checkbox"/> L/A Transit Committee               | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Planning Board                      | <input type="checkbox"/> Sewer District                    |
| <input type="checkbox"/> St. Louis Bells Committee           | <input type="checkbox"/> Water District                    |
| <input type="checkbox"/> Zoning Board of Appeals             |  |

Is this application for a X new appointment or \_\_\_ reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). Recently retired - time to contribute to the community

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). work with others on AHA board to help maintain all the good works they have accomplished through the years.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? \_\_\_\_\_

Have you previously served on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? \_\_\_\_\_

How did you learn of this vacancy? ARTHUR WING AHA

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Paul P. Berman Date: 1-30-20

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

**FOR OFFICE USE ONLY**

DATE APPLICATION RECEIVED: 1/30/2020  
APPOINTMENT DATE: \_\_\_\_\_  
TERM EXPIRATION DATE: \_\_\_\_\_  
OATH DATE: \_\_\_\_\_





# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 2/15/2020

Last name: Knight First name: Casey-Lyn Middle initial: I

Residence address: 67 Allen Ave Ward: 2

City: Auburn State: ME Zip code: 04210

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_ Cell phone: 207/689-7258

Email address: caseyirisfloyd@gmail.com

Current occupation: Student, Masters in Social Work

Previous occupation (if retired or no longer working): self employed

Educational and/or experience (or attach your resume): \_\_\_\_\_

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |  |  |
|--|--|
| <input type="checkbox"/> 9-1-1 Committee                     | <input type="checkbox"/> Airport Board                     |
| <input checked="" type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee     |
| <input type="checkbox"/> Board of Assessment Review          | <input type="checkbox"/> Cable TV Advisory Board           |
| <input type="checkbox"/> CDBG Loan Committee                 | <input type="checkbox"/> Community Forest Board            |
| <input type="checkbox"/> Complete Streets Committee          | <input type="checkbox"/> Conservation Commission           |
| <input type="checkbox"/> Ethics Panel                        | <input type="checkbox"/> Finance Committee                 |
| <input type="checkbox"/> L/A Transit Committee               | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Planning Board                      | <input type="checkbox"/> Sewer District                    |
| <input type="checkbox"/> St. Louis Bells Committee           | <input type="checkbox"/> Water District                    |
| <input type="checkbox"/> Zoning Board of Appeals             | <input type="checkbox"/> Other _____                       |

Is this application for a  new appointment or \_\_\_ reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). As a student in social work and a resident in Auburn for over 16 years, I have become empowered to take a more active stance in our community.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). As an intern social worker on A3 at St. Mary's, I have referred many patients to Auburn Housing Authority; as a member of this committee I would increase my knowledge and thus ability to assist our less fortunate neighbors.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?  
NO

Dates served (if known)? N/A

Have you previously served on a City or Community Board or Committee? If so, which one(s)?  
No

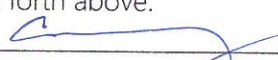
Dates served (if known)? N/A

How did you learn of this vacancy? In looking for ways to increase community connections.

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: 2/15/2020

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: 2/20/2020  
APPOINTMENT DATE: \_\_\_\_\_  
TERM EXPIRATION DATE: \_\_\_\_\_  
OATH DATE: \_\_\_\_\_

Casey Knight  
67 Allen Ave  
Auburn, ME 04210  
207/689-7258  
[caseyirisfloyd@gmail.com](mailto:caseyirisfloyd@gmail.com)

Education:

Masters in Social Work  
Sacred Heart University: September 2018 - in progress  
Bachelor of Science in Biological Science, Minor: Journalism  
University of Alaska Fairbanks: August 1997 – December 2000  
Keene State College, Keene NH: August 1995 – May 1997

Certificates and Training:

CAMS for assessing and treating suicidal risk, American Association of Suicidology - Dec. 2019,  
3 contact hours  
Responding to Developmental Trauma: Treatment and Care - October 2019, 6 contact hours.  
Victory Institute: Campaign Training - February 2020

Work Experience:

Inpatient Adult Psych. & Integrative OPC, St. Mary's Regional Hospital Lewiston, ME  
Student Intern; Patient intakes, group work, chart notes, referral for services.  
August 2019-present

Self-employed  
2015-2019

Axis Natural Foods Auburn, ME  
Produce manager, customer service, general merchandise ordering.  
March 2009– November 2016.

Chiropractor's Assistant Spaulding Chiropractic Clinic, Fairbanks, AK  
Administered physiotherapies, made appointments, took X-Rays, charted subjective notes.  
November 2000-April 2003



References:

Ellen Pogson, LCSW  
St. Mary's Health System  
207-777-4440  
[epogson@stmarysmaine.com](mailto:epogson@stmarysmaine.com)

Dr. Manit  
Sacred Heart University  
207-307-5270  
[Manitj@sacredheart.edu](mailto:Manitj@sacredheart.edu)  
Professor and Advisor for MSW

Dr. Reverend Jodi Hayashida  
207-783-0461  
[office@auburnuu.org](mailto:office@auburnuu.org)  
Minister at the First Unitarian Universalist Church in Auburn, ME





# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 1-30-2020

Last name: LaFontaine First name: Mary Middle initial: J

Residence address: 113 Western Ave Ward: \_\_\_\_\_

City: Auburn State: ME Zip code: 04210

Home phone: \_\_\_\_\_ Work phone: 207 212 2184 Cell phone: 207 513 2364

Email address: Mary.LaFontaine@yahoo.com

Current occupation: Regional Director MDOL

Previous occupation (if retired or no longer working): N/A

Educational and/or experience (or attach your resume): Attached

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |  |   |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee                       | <input type="checkbox"/> Airport Board                                |
| <input type="checkbox"/> Auburn Housing Authority              | <input type="checkbox"/> Audit & Procurement Committee                |
| <input checked="" type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board                      |
| <input type="checkbox"/> CDBG Loan Committee                   | <input type="checkbox"/> Community Forest Board                       |
| <input type="checkbox"/> Conservation Commission               | <input type="checkbox"/> Ethics Panel                                 |
| <input type="checkbox"/> Finance Committee                     | <input type="checkbox"/> L/A Transit Committee                        |
| <input type="checkbox"/> Parks & Recreation Advisory Board     | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board                        | <input type="checkbox"/> Sewer District                               |
| <input type="checkbox"/> Water District                        | <input type="checkbox"/> Zoning Board of Appeals                      |

Is this application for a \_\_\_ new appointment or  reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). With my previous exp. on His Board, I have gained knowledge & insight to the work of the Board. I have the following skills that will benefit the Board: listening, problem solving, high level processing skills.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). This position allows the ability to communicate with tax payers and the Assessors office. To bring fairness and understanding to a complex process.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? Registration Appeals Board

Dates served (if known)? Assessment: 2018-2020, Registration 2017-2020

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

In addition to the above, Auburn City Council 2011-2015

Dates served (if known)? Library - 2012 - 2015

How did you learn of this vacancy? School Committee 2013-2015

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 1-30-2020

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

<b>FOR OFFICE USE ONLY</b>	
DATE APPLICATION RECEIVED:	<u>1-30-2020</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

And I have a high degree of Ethical Decision Making.



**Mary Joan Kozicki LaFontaine**  
207-513-2364                      [mary.lafontaine@yahoo.com](mailto:mary.lafontaine@yahoo.com)  
<https://www.linkedin.com/in/marykozickilafontaine>

Leader | Program Management | Workforce Development | Relationship Management

Strong passion and energy for connecting people, businesses, and organizations and making best fit matches in the marketplace. Committed to connecting businesses to underutilized talent pools. Builds capacity and leads people and organizations to the next steps. A lifelong learner who is positive and encouraging. Key skills: workforce development, communication, networking, public speaking, relationship building, training, capacity building, and big picture thinking.

### **Accomplishments**

#### **Leadership & Workforce Development**

- 15+ years' experience working with businesses, training and education providers, and state and local agencies/leadership to accomplish economic and workforce development goals
- Led the CareerCenter (one-stop center) in positive business relationships resulting in business leadership awards from the LA Metro Chamber and the Lewiston Auburn Economic Growth Council
- Manage federal and state employment and training programs that support local businesses by providing them with a skilled, trained workforce with a focus on populations with barriers to employment
- Build and maintain positive relationships with employers, community and educational partners and coordinate service delivery to ensure adequate delivery without duplication

#### **Training Development & Public Speaking**

- Developed and Presented "Five Generations in the Workplace" and "Recruitment and Retentions Strategies": numerous trade, industry & HR groups
- Presented "Reemployment Services in One-Stops" at a national USDOL conference
- Created and Presented "Labor Force Realities": Maine HR Convention, MDOL HR Days, local HR and industry groups
- Presented "Economic & Workforce Development Trends" at leadership institutes yearly since 2007
- Created and conducted various trainings: motivation, career decision making, hiring process, career development, job search, and life/work balance
- Developed and teach three courses in a career development series for the University, including internships; taught a master's level career development course at the University of Southern Maine

#### **Human Resources, Talent Acquisition & Retention**

- 15+ years' experience recruiting, training and retaining staff at three firms, numbering 12-300+ employees - Managed recruitment that tripled the number of employees at two firms—75 to 225+
- Revised company handbooks to ensure compliance with federal and state laws as well as company policies

### **Professional Experience**

#### **Regional Director-Southern CareerCenters**

Maine Department of Labor, Augusta, Maine

Apr 2016 – Current

#### **CareerCenter Manager**

Maine Department of Labor, Lewiston, Maine

Aug 2004 – Apr 2016

#### **Adjunct Faculty Member-Career Development Series**

University of Southern Maine-undergraduate, Lewiston, Maine

Aug 2010 – Current

University of Southern Maine-graduate, Gorham, Maine

Jan 2011 – May 2011

#### **Training and Education Coordinator**

Faithworks, Lewiston, Maine

Jan 2003 – Jul 2004

#### **Human Resource Manager**

PowerTel Technologies, Auburn / Allen Edmonds, Lewiston, Maine

Jul 1999 – Dec 2002



### **Education**

**Master of Science – Adult Education, 2008**  
University of Southern Maine, Gorham, Maine

**Bachelor of Arts – Studio Arts**  
University of Wisconsin Stevens Point, Stevens Point, Wisconsin

### **Publications**

- “Labor Force Realities—Where Will We Find Our Next Employees?” Guest Blog Writer for KMA, 2015
- “Community Resources Grow Applicant Base” JobsinME, 2014
- “Rethink Recruiting to Hire the Best People” JobsinME, 2013
- “Labor Force Realities: Is Your Business Ready?” HR Times, Autumn 2008

### **Personal & Career Development**

- Dale Carnegie Communication and Leadership Training, 2018; teaching assistant, 2019
- Society for Human Resource Management, Volunteer Leaders’ Summit, November 2015-2017
- National Veterans Training Institute, Leadership/Integration for Veterans Services, October 2015
- Maine Human Resources Convention, 2000-2002, 2005-2008, 2010-2012, 2014-2018
- Chick-fil-A Leadercast, 2012, 2013
- Maine Career Development Association, 2011, 2012, 2016
- MDOL Leadership Series, Alpha Class, 2008

### **Major Presentations & Training Facilitation**

- Androscoggin Leadership Development Institute, “Workforce and Economic Trends”, 2005 - 2019
- Maine Career Development Association, “The Art of Career Development”, 2016
- Central Maine Human Resource Association, Variety of topics, 2008, 2010, 2014-2019
- Maine Women’s Network, “Personal Journey”, “Gender and Pay Equality” 2010, 2013
- Workforce Innovations National Conference, “Reemployment Programs”, 2008

### **Community Service & Professional Boards**

- Maine State Council, SHRM, District Director & Workforce Development Director, 2019 - present
- City of Auburn Board of Assessment Review, 2018-2019
- City of Auburn Registration Appeals Board, 2017-2020
- University of Southern Maine Board of Trustees, 2017-2019
- Lewiston Auburn Economic Growth Council, 2016-present
- Central Maine Human Resource Association, 2000-present
  - President 2017-2019; Vice President 2015-17; Work Readiness Chair 2005-2007 & 2010-2014
- Auburn Business Development Corporation, 2016-2018
- Junior Achievement classroom volunteer, 2014, 2015, 2016, 2017
- LA Metro Chamber of Commerce Board of Directors, 2006-2016
  - President, 2012-2013; Community Job Fair Committee Chair, 2007-2017
- Workforce Development and Education Committee, 2003-present
  - Committee Chair, 2007-2016
- College for ME-Androscoggin Board of Directors, 2005-2017
  - President, 2013-2016
- Central/Western Workforce Development Board, 2006-present
- Auburn City Councilor, Ward 3, 2011-2015
  - Mayor’s Appointee to Public Library Board of Trustees, 2012-2015; School Committee, 2013-2015

### **Awards**

- 2018—Maine HR Leader of the Year, Maine Society for Human Resource Management
- 2018—Ray Geiger Leadership Award, LA Metro Chamber of Commerce (highest achievement award given)
- 2017—SHRM Pinnacle Award, led the CMHRA through program design and delivery of “HR Thursdays”
- 2015—Nominated for Maine Department of Labor Manager of the Year
- 2012—Ken Additon Small Business Advocate Award, LA Metro Chamber of Commerce
- 2012—Economic Development Achievement Award, Cities of Lewiston and Auburn
- 2011—Mentor Award, Young Professionals of Lewiston/Auburn (LA Metro Chamber of Commerce)



## **Appointment Committee Meeting Agenda**

Wednesday, January 28, 2020

4:30 P.M.

Conference Room 204

**Present:** Councilors Leroy Walker, Brian Carrier, Stephen Milks and City Clerk, Sue Clements-Dallaire.

The meeting was called to order at 4:41 PM.

### **1. Appointing a Committee Chair**

Motion was made by Councilor Milks and seconded by Councilor Walker to appoint Councilor Carrier as the Chair. Passage 3-0.

**2. Acceptance of the 01/08/2020 Minutes** – Motion was made by Councilor Walker and seconded by Councilor Milks to accept the minutes of the 01/08/2020 meeting. Passage 3-0.

**3. Open Session** – No one from the public was present.

### **4. Review of Board and Committee Applications**

Motion was made by Councilor Walker and seconded by Councilor Milks to nominate Shawn MacDonald to serve on the Auburn Sewer District Board of Trustees with a term expiration of 03/01/2024. Passage 3-0.

Motion was made by Councilor Milks and seconded by Councilor Walker to nominate Andy Titus to serve on the Auburn Water District Board of Trustees with a term expiration of 03/01/2024. Passage 3-0.

### **5. Adjournment**

Motion was made by Councilor Milks and seconded by Councilor Walker to adjourn, vote 3-0.

The meeting adjourned at 5:00 P.M.

Respectfully submitted,

Susan Clements-Dallaire, City Clerk



## **Appointment Committee Meeting Agenda**

Wednesday, February 5, 2020  
4:30 P.M.  
Conference Room 204

**Present:** Councilors Leroy Walker, Brian Carrier, Steve Milks, and City Clerk, Sue Clements-Dallaire.

The meeting was called to order at 4:31 PM.

1. **Appointing a Committee Chair** – Motion was made by Councilor Carrier and seconded by Councilor Milks to appoint Councilor Walker to Chair the meeting. Passage 3-0.
2. **Open Session** – The following were in attendance and introduced themselves.

Bettann Sheats, Auburn resident and Airport Board applicant.

Rick Lanman, Auburn-Lewiston Airport Manager.

### **3. Review of Board and Committee Applications**

Motion was made by Councilor Carrier and seconded by Councilor Milks to enter into Executive Session pursuant to 1 M.R.S.A. Sec. 406 (6)(A). Passage 3-0, time 4:43 PM.

The Committee came out of Executive Session at 4:45 PM.

Motion was made by Councilor Carrier and seconded by Councilor Milks to nominate Bettyann Sheats to serve another term on the Airport Board with a term expiration of 01/01/2023. Passage 3-0.

The next meeting is scheduled for Wednesday, March 11 at 4:30 PM.

### **4. Adjournment**

Motion was made by Councilor Milks and seconded by Councilor Walker to adjourn, passage 3-0. The meeting adjourned at 4:47 P.M.

**Auburn City Council Meeting & Workshop**  
February 5, 2020

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Respectfully submitted,

Susan Clements-Dallaire, City Clerk





# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 2/19/20

Last name: Staples First name: Dana Middle initial: N

Residence address: 32 Greenfield Drive Ward: 5

City: Auburn State: ME Zip code: 04210

Home phone: 207-240-1671 Work phone: 207-518-4580 Cell phone: 207-240-1671

Email address: dana.staples@gmail.com

Current occupation: Conversions Manager

Previous occupation (if retired or no longer working):

Educational and/or experience (or attach your resume): attached resume

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- 9-1-1 Committee
- Auburn Housing Authority
- Board of Assessment Review
- CDBG Loan Committee
- Conservation Commission
- Finance Committee
- Parks & Recreation Advisory Board
- Airport Board
- Audit & Procurement Committee
- Cable TV Advisory Board
- Community Forest Board
- Ethics Panel
- L/A Transit Committee
- Poland-Auburn Economic Development Committee
- Sewer District
- Water District
- Zoning Board of Appeals

**XXX Planning Board**

Is this application for a **\_XX\_ new appointment** or \_\_\_ reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed).

I would like to be a part of administering Auburn's comprehensive plan. Having previously volunteered to be on the Zoning Board of Appeals, I am interested in Auburn's zoning ordinances. I think that I am prepared to step into a seat on the Planning Board and apply the knowledge that I have gained from previous board appointments.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?  
Dates served (if known)?

Parks and Recreation Advisory Board from 1/14-present  
Complete Streets from 7/17-present

I am currently serving on the Parks and Recreation Advisory Board as well as the Complete Streets Committee. I understand by joining the Planning Board, I would have to step down from these other boards.

Have you previously served on a City or Community Board or Committee? If so, which one(s)?  
Dates served (if known)?

Zoning Board of Appeals 10/16-10/19  
Strategic Planning 2018-2019

How did you learn of this vacancy? email

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Signature: Dana Staples (electronic signature) Date: 2/19/20

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: 2/19/2020  
APPOINTMENT DATE: \_\_\_\_\_  
TERM EXPIRATION DATE: \_\_\_\_\_  
OATH DATE: \_\_\_\_\_



## Experience

Conversions, Tyler Technologies

Conversions Manager 2018-present, Team Lead 2016 – 2018

- Led an effective and productive team, responsible for over \$1,000,000 in annual revenue
- Delivered high quality conversions on time
- Built interdepartmental relationships

Development, Tyler Technologies

Software Engineer 2007 – 2016, Programmer 2005-2007

- Developed unique solutions to complex problems
- Rewrote and refactored complicated procedures
- Partnered with Sales and Support to stabilize our software solution

Development Systems Methodology, Fairchild Semiconductor

Software Engineer 2001 – 2003

- Analyzed and automated complex tasks
- Automated the process of generating monthly reports with data coming from multiple systems

## Education

University of Southern Maine – Portland, ME

- MS Computer Science, 2005

Rensselaer Polytechnic Institute – Troy, NY

- BS Computer Science, 2001

Edward Little High School – Auburn, ME

## Projects

Maine App Challenge, Lead

- Awarded \$10,000 annually in college scholarships
- Judged submissions to a contest to create mobile apps
- Effectively utilized skills of a diverse team
- Prepared an annual budget

## Volunteering

Parks and Recreation Advisory Board, Auburn (chair)

Lewiston/Auburn Complete Streets Committee

Auburn Zoning Board of Appeals

Auburn Strategic Planning Committee





# CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 2/10/20

Last name: HAYES First name: ROBERT Middle initial: P

Residence address: 172 ALLEN AVE Ward: 2

City: AUBURN State: ME Zip code: 04210

Home phone: 207-782-1386 Work phone: \_\_\_\_\_ Cell phone: 207-232-3903

Email address: J.H.HAYES1868@YAHOO.COM

Current occupation: RETIRED

Previous occupation (if retired or no longer working): SMALL RETAIL BUSINESS OWNER/OWNER

Educational and/or experience (or attach your resume): ATTACHED

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- |   |  |
|---|--|
| <input type="checkbox"/> 9-1-1 Committee            | <input type="checkbox"/> Airport Board                     |
| <input type="checkbox"/> Auburn Housing Authority   | <input type="checkbox"/> Audit & Procurement Committee     |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board           |
| <input type="checkbox"/> CDBG Loan Committee        | <input type="checkbox"/> Community Forest Board            |
| <input type="checkbox"/> Complete Streets Committee | <input type="checkbox"/> Conservation Commission           |
| <input type="checkbox"/> Ethics Panel               | <input type="checkbox"/> Finance Committee                 |
| <input type="checkbox"/> L/A Transit Committee      | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input checked="" type="checkbox"/> Planning Board  | <input type="checkbox"/> Sewer District                    |
| <input type="checkbox"/> St. Louis Bells Committee  | <input type="checkbox"/> Water District                    |
| <input type="checkbox"/> Zoning Board of Appeals    |  |

CAC

Is this application for a  new appointment or \_\_\_ reappointment or \_\_\_ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed).

DESIRE TO STAY INVOLVED AND GAIN EXPERIENCE FROM 13 YEARS ON THE PLANNING BOARD AND 13 YEARS ON THE COUNCIL

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

TO ADVANCE THE CURRENTLY ORSRATED STRATEGIC PLAN TO PARTICIPATE IN THE REVIEW & UPDATE OF THE CITY'S COMPREHENSIVE PLAN

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? SEE ATTACHED

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

YRS  
PLANNING BOARD & CITY COUNCIL

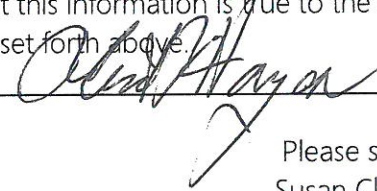
Dates served (if known)? P.B. '77-'90, CC '05-'15 & '18-'19

How did you learn of this vacancy? \_\_\_\_\_

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: 2/10/20

Please submit your application to;  
Susan Clements-Dallaire, City Clerk  
60 Court Street, Auburn, ME 04210  
207-333-6601, extension 1126 [sdallaire@auburnmaine.gov](mailto:sdallaire@auburnmaine.gov)

<b>FOR OFFICE USE ONLY</b>	
DATE APPLICATION RECEIVED:	<u>2/11/2020</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

For more than 60 years, I have been involved in our community,

- as student in the Auburn Public Schools,
- as owner/manager of J.L.Hayes/Agway,
- as member of the Chamber of Commerce,
- as member/chairperson of the Planning Board.
- as Ward 2 City Councilor,
- as member of the L/A Railroad Co. Board.
- as City representative to the L/A Airport Board,
- as a certified ski instructor at Lost Valley.

#### EDUCATION:

- Auburn Public Schools (ELHS 65)
- Union College, Schenectady, NY (Industrial Economics)
- Univ. of Southern Maine (Business Administration)
- Univ. of Maine – Augusta (Public Administration)
- Navy Officer Candidate School, Newport, RI
- Navy Supply School, Athens, GA

#### PROFESSIONAL EXPERIENCE:

- United States Navy (Active '70-'73; Reserve '73-'95; Retired Commander, Supply Corps)
- E.C.Jordan Co., Portland, ME (Community and Regional Land-Use Planner '69-'70, '73-'75)
- J.L.Hayes/Agway (Small Business Manager 1975-2015)

#### COMMUNITY INVOLVEMENT:

- Chamber of Commerce (1975-2015)
- Auburn Planning Board (Member '77-'90, Chairperson '88-'90)
- Lewiston Downtown Development & Management Corp. (Director '80-'87, Chairperson '85-'87)
- Auburn City Council (Ward 2, 2005-2015)  
2018-2019

